



**BANK OF
MONTSERRAT
LIMITED**
– LOANS RECOVERIES AND MONITORING OFFICER–

Are you people oriented, detail oriented, a strong negotiator and a critical thinker? The Bank of Montserrat Limited is seeking a Loans Recoveries and Monitoring Officer to provide strong support to the Lending Function in the administration and servicing of the Lending Portfolio.

Key Objective if the Role:

- To assist the management of the Non-performing portfolio ensuring compliance, integrity and accuracy on the portfolio of poorly performing accounts and apply approved strategies to regularize same or litigation where necessary.

The Primary Responsibilities:

- Ensure continuous reduction in the Loans Arrears/NPLs
- Develop relationships with delinquent customers from the bank ensuring customer satisfaction and resolution to problems.
- Work-out solutions for customers designed to collect loan arrears and non-performing loan balances
- Develop strategies and leverage available resources to minimize overall loss in various areas
- To take appropriate action to correct any data integrity errors on the system in a timely manner
- Ensure all related reports to management, the board and government agencies are dispatched in a timely manner
- Ensure that NPL loan reviews are performed on a timely basis
- Acts as a financial consultant to customers and prospects who require clarification of information

Ideally Candidates Should Possess:

- Good interpersonal skills
- Good oral/written communication skills
- Extensive knowledge of credit appraisal techniques
- Leadership and managerial capability
- Entrepreneurial
- Sales and services oriented
- Good problem solving skills
- Good knowledge of computers and computer programs such as Word, Excel etc.
- Continuous learner

Qualifications:

- CXC passes in Mathematics, English, and Business Studies; OR
- A college degree in Business studies or related field

To apply, send your resume and cover letter to info@bankofmontserrat.ms. Closing date for applications are 8th August, 2025.