BANK OF MONTSERRAT LIMITED

VACANCY FOR
TELLER/ CUSTOMER SERVICE REPRESENTATIVE (CSR)

The Bank of Montserrat Limited is seeking dynamic, customer-oriented individuals to join our team as Tellers/ Customer Service Representatives**.**

In this role, you will be expected to deliver courteous, efficient, and high-quality service to our valued customers while accurately processing financial transactions on a daily basis. This is an excellent opportunity for individuals who are committed to excellence and enjoy working in a fast-paced, customer-focused environment.

Key Responsibilities:

- Provide superior customer service to clients in person and over the phone
- Accurately process deposits, withdrawals, payments, and other banking transactions
- Maintain a high standard of professionalism and confidentiality
- Promote the Bank's products and services to meet customer needs
- Handle cash and reconcile balances with a high degree of accuracy

Minimum Requirements:

- A minimum of **four (4) CXC/CSEC subject passes**, including **Mathematics and English**
- **Experience in cash handling, customer service, or sales** will be a distinct advantage
- **Basic computer proficiency** and comfort with digital banking platforms
- Strong interpersonal and communication skills
- A professional attitude and attention to detail

Why Join Us?
At the Bank of Montserrat, you'll be part of a trusted financial institution committed to integrity, growth, and community service. We offer a supportive work environment, opportunities for professional development, and the chance to contribute meaningfully to the financial well-being of Montserrat.

To apply, send your resume and cover letter to info@bankofmontserrat.ms. Closing date for applications are 8th August, 2025.