

BANK OF MONTSERRAT LIMITED
INVITATION TO TENDER (ITT)
Supply & Delivery of One (1) SUV



1. Introduction

Bank of Montserrat Limited (BOM) invites sealed bids for the supply and delivery of one (1) brand-new SUV in accordance with the specifications in Section 4. The price must be all-inclusive, covering supply, shipping, customs clearance, licensing, registration, and delivery to BOM's premises, as outlined in Section 3.

2. Tender Submission

- Deadline: 31 August 2025
- Address: The General Manager, Bank of Montserrat Limited, Brades, Montserrat MSR1110
- Mark envelopes "Tender – Supply & Delivery of SUV" or send electronically to info@bankofmontserrat.ms. Late bids will not be considered.

3. Instructions to Bidders

- Submit a fixed-price quotation in XCD for complete supply and delivery of the vehicle, inclusive of:
 - Vehicle cost
 - Shipping and insurance to Montserrat
 - Customs duties, port charges, and applicable taxes/fees
 - Licensing and registration
 - Delivery to BOM premises
- The vehicle must be brand new from a reputable dealer and meet Section 4 specifications.
- Bids must be valid for 90 days from the submission deadline.

4. Technical Specifications

Minimum requirements:

- Type: Petrol, diesel, or hybrid SUV (hybrid preferred)
- Year: Current model year or newer
- Seating: Minimum 5
- Drive: AWD/4WD preferred
- Transmission: Automatic
- Airbags: Front plus side/curtain preferred
- Air Conditioning: Dual-zone or equivalent
- Safety: ABS, stability control, rear-view camera
- Exterior: Neutral business-appropriate colour
- Warranty: Min. 3 years or 60,000 km manufacturer's
- Additional: Floor mats, full-size spare, jack and tools, service manual

5. Evaluation Criteria

- Compliance with specifications
- Total cost
- Warranty and after-sales service availability
- Delivery timeframe

6. Delivery

- Delivery within six (6) months of award
- Vehicle must be registered and ready for use on handover

7. Required Documentation

1. Completed Quote Submission Form (Appendix A)
2. Manufacturer/dealer specs sheet
3. Dealership authorization (if applicable)
4. Warranty details
5. Delivery schedule
6. Tax Compliance Certificate (if locally registered)

8. Terms

- BOM may accept or reject any bid without reason.
- The successful bidder will sign a Purchase Agreement before supply.
- All bids/documents remain BOM property.

Appendix A – Quote Submission Form

Tender Reference: Supply & Delivery of One (1) SUV

Supplier Name: _____

Address: _____

Contact Person: _____

Tel: _____ Email: _____

Vehicle Make/Model: _____

Model Year: _____ Drive: ☐ 2WD ☐ AWD/4WD

Fuel: ☐ Petrol ☐ Diesel ☐ Hybrid

Total Price (XCD): _____

(Inclusive of supply, shipping, clearance, taxes, licensing, delivery)

Warranty: _____

Delivery Timeframe: _____

We submit this quotation in accordance with the Invitation to Tender and confirm the vehicle meets or exceeds the stated specifications.

Authorized Signatory: _____

Name & Title: _____

Date: _____